

# Your Service Family Accommodation Application to Erect a Minor Encroachment



Working with



## 1. Licensee Details

Title		Service Number	
Forename		Surname	
Address		Postcode	
Telephone		Email	

## 2. Request Details

I wish to install a:

at the above SFA at my own expense. I attach a full description of the work and diagram of the area affected.

Planning permission:      **is required**      **is not required**

(\*tick as appropriate and provide supporting documentary evidence.)

I understand that if the encroachment does not, in the opinion of Pinnacle provide added value to the dwelling I will be required to remove it before vacation and make good. I agree to be liable for all costs incurred. I understand that I may be required to remove the encroachment, at reasonable notice, at the request of Pinnacle. (If, for example, it impedes the progress of improvement or repair works to be carried out on the property).

Licensee Signature		Date	
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Working with



## FOR USE BY: Pinnacle Housing Officer

Tick as appropriate:

**I have inspected the proposed installation and permission is granted**

**The application is refused for the following reason(s):**

**I require technical advice before any decision**

**Housing Officer  
Signature**

**Date**

## FOR USE BY: Pinnacle Area Manager if required

Installation is:

**Agreed**

**Not agreed**

(HO to pass decision to applicant)

**Area Manager  
Signature**

**Date**